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**REGIONAL MARINE POLLUTION EMERGENCY
RESPONSE CENTRE FOR THE MEDITERRANEAN SEA
(REMPEC)**



MEDITERRANEAN ACTION PLAN

**NATIONAL TRAINING COURSE
ON ANNEX I TO MARPOL 73/78
FOR SHIP INSPECTORS**

**Istanbul, Turkey
28 September - 1 October 2004**



**NATIONAL TRAINING COURSE ON ANNEX I TO MARPOL 73/78
FOR SHIP INSPECTORS**

Istanbul, Turkey

28 September – 1 October 2004

REPORT

INTRODUCTION

1. The Regional Marine Pollution Emergency Response Centre for the Mediterranean Sea (REMPEC) organized a four day national training course on Annex I to Marpol 73/78 for ship inspectors in Istanbul, Turkey between the 28 September and 1 October 2004.
2. This training course was organized in collaboration with Turkey's Undersecretariat for Maritime Affairs and was held within the framework of the Mediterranean Action Plan (MAP) and in conformity with REMPEC's training programme.
3. The national training course was aimed at ship inspectors from Turkey who are involved in Marpol 73/78 Annex I flag State and port State ship inspections and was designed to provide the participants with basic detailed information and practical skills required to conduct flag State and port State ship inspections.
4. The objectives of the training course were to provide the participants with information on:
 - flag State and port State control, in particular the legal aspects related thereto;
 - Marpol 73/78 Convention and in particular its Annex I;
 - theoretical and practical aspects of ship inspections related to Annex I to Marpol 73/78, in particular related ship inspection procedures.

ORGANIZATION

5. The organization, the preparation and the delivery of the national training course was entirely the responsibility of REMPEC, which had the support of the Undersecretariat for Maritime Affairs of Turkey. The latter provided all on site logistical assistance both prior and during the training course and also made the relative necessary arrangements for the two shipboard inspections that took place during the last two days of the training course.
6. The role of REMPEC included:
 - preparation of the programme of the training course;
 - identification, selection and invitation of lecturers;
 - providing its own course co-ordinator and lecturer;
 - making necessary arrangements for the travel and accommodation of the lecturers;
 - covering the costs of travel, daily subsistence allowance and fees for the external lecturers;
 - covering the cost of lunches of all participants and lecturers;
 - providing all written/electronic course materials for distribution to the participants; and
 - organizational preparations for the shipboard inspections.
7. The role of Turkey's Undersecretariat for Maritime Affairs included:
 - identification, selection and nomination of participants;
 - making necessary arrangements for the accommodation and subsistence of participants from outside the Istanbul region;

- identification of the venue of the training course and provision of conference room facilities including all audio visual equipment;
- providing on site secretarial and photocopying facilities;
- making the necessary relative arrangements for the two shipboard inspections;
- local transport arrangements including transport for the shipboard inspections; and
- providing and covering the costs of coffee breaks.

8. Mr. Jonathan Pace, REMPEC's Programme Officer (Prevention), acted as the course co-ordinator and ensured the smooth running of the national training course.

9. As all course participants required a good knowledge and understanding of the English language, the training course was conducted in the English language.

10. The course was held in the Atakoy Meeting Room at the Turk Telekom guest house/conference facilities in Istanbul, Turkey.

11. The national training course commenced on Tuesday 28 September 2004 at 1030 hrs. Mr Jonathan Pace, Programme Officer (Prevention) of REMPEC welcomed the participants on behalf of the Director of REMPEC, whilst Dr Bekir Sitki Ustaoglu, Deputy Undersecretary at the Undersecretariat for Maritime Affairs of Turkey, who traveled specifically from Ankara to preside over the opening session of the training course, delivered the opening speech. During his speech, Dr Ustaoglu underlined the importance being attached by the Undersecretariat for Maritime Affairs to the training of human resources and, whilst thanking REMPEC for organizing the course, augured a successful outcome. Mr Pace then introduced the lecturers to the participants and later on requested the course participants to introduce themselves.

12. The training course was concluded on Friday 1 October 2004 with a short closing ceremony which was attended by the Director and Assistant Director of the Istanbul region of the Undersecretariat for Maritime Affairs, Mr Hasan Naiboglu and Mr Cemalettin Sevli. Mr Jonathan Pace thanked all the lecturers for their presentations and input during the course, as well as the participants for their interest and active participation. The two external lecturers, Mr Klass Jan Bolt and Mr Just Frederiksen, thanked the trainees for their participation and expressed their satisfaction for participating in the training course. They also congratulated REMPEC and the competent Turkish Authorities for a well-organized training course. At the end of the concluding session, Messrs Naiboglu and Sevli, assisted by Mr Jonathan Pace, Programme Officer (Prevention) at REMPEC, distributed certificates of attendance (c.f. **ANNEX VI**) to all the participants.

PARTICIPANTS

13. Twenty-two participants attended the national training course. The complete list of participants is given in **ANNEX I**.

14. The participants were nominated by Turkey's Undersecretariat for Maritime Affairs, one of the official REMPEC focal points in Turkey, and followed an invitation by REMPEC. Twenty-one trainees came from the Undersecretariat for Maritime Affairs (mostly ship inspectors), whilst one trainee came from the Ministry of Environment and Forestry.

PROGRAMME

15. The programme of the national training course was prepared bearing in mind the objectives of the course. The programme, which is given in **ANNEX II**, focused on three main elements:

- background information on flag State and port State control and on Marpol 73/78;
- detailed lectures on Annex I to Marpol 73/78; and
- theoretical and practical aspects of ship inspections related to Annex I to Marpol 73/78 and related inspection procedures.

16. Two classroom exercises were conducted during the training course. The first exercise dealt with the different sources of ship pollution and their regulation by Marpol 73/78 Convention and other marine environment conventions adopted under the auspices of the International Maritime

Organization (IMO). The second exercise consisted of a table top exercise related to entries in the oil record book of ships.

17. During the course, two shipboard inspections were conducted. The first shipboard inspection was held in the afternoon of Day 3 of the training course on board the container ship 'Selma Kalkavan' berthed at the port of Ambarli, whilst the second ship inspection took place in the morning of Day 4 of the course on board the newly built chemical tanker 'Guildo' at Tuzla. Trainees were divided into two groups led by the two external lecturers and had the opportunity to observe the procedures that are usually followed during flag State and port State inspections, in particular the inspection of documentation and of the engine room of the vessels as related to Marpol 73/78 Annex I requirements.

18. The participation of the trainees in the shipboard inspections was very active and participants pointed out and recorded various Marpol 73/78 Annex I deficiencies.

LECTURERS

19. A total of three lecturers lectured during the national training course. These were: Mr Jonathan Pace from REMPEC and two external lecturers, namely Mr Klass Jan Bolt and Mr Just Frederiksen from The Netherlands and Denmark respectively.

20. The complete list of lecturers is given in **ANNEX III**.

DOCUMENTS

21. Documents distributed during the national training course included electronic and hard copies of the lectures delivered by the lecturers and specific related papers prepared by them. Basic publications related to the subject matter of the training course were available as reference documents.

EVALUATION OF THE SEMINAR

22. At the end of the national training course, the participants were requested to complete an Evaluation Form prepared by REMPEC in order to have their feedback on and assessment of the training course, and also to enable them to make suggestions that could be taken into consideration in future training activities of the Centre.

23. The Evaluation Form, reproduced in **ANNEX IV**, did not include the name of the participants in order to obtain an objective assessment.

24. Out of 22 participants, 20 returned duly completed evaluation forms. A summary of replies is given in **ANNEX V**.

25. A majority of the participants which returned the evaluation forms (75%) confirmed that the course met their expectations and another 25% indicated that the course went beyond their expectations. All the respondents judged the lectures as "very good" or "good". 90% of those who responded judged the visual presentations as "very good" or "good" while 10% indicated that these were quite good. 70% of the respondents considered the documents distributed during the training course as "very good" or "good" whilst 25% felt that the documentation was "quite good"; however 5% indicated that the documents could be improved.

26. As regards the benefits the participants expected from the training course, all the participants which responded indicated that they acquired new knowledge during the course, which 20% described as "very much". All the respondents felt that this new knowledge will help them in their work; 25% expected that it would help them "very much". 95% of the respondents described the shipboard inspections as "useful" (80%) and "very useful" (15%) whilst one respondent (5%) felt that these inspections were not useful. All those who completed the evaluation form judged meeting persons from other national offices as "useful".

27. All respondents indicated that they were generally satisfied with the training course, with 25% indicating that they were “very satisfied”.

28. With regard to “any other issues or subjects which the course should have covered”, 55% of all the participants which responded preferred to have more detailed lectures on the technical requirements of Annex I to Marpol 73/78 possibly even illustrated by more technical drawings and diagrams as well as by a video of a ship inspection. Others expressed the wish to have more classroom exercises. In order to achieve this objective, some of the participants suggested a five day course while others expressed a preference for more lectures even at the expense of foregoing one shipboard inspection.

29. Under “other comments”, the big majority of all the respondents, which commented (50%), expressed their general satisfaction with the training course and looked forward to similar annex specific courses on the other Annexes of Marpol 73/78. Other respondents suggested a five day duration training course.

30. The course co-coordinator and the external lecturers also carried out a ‘post-course’ evaluation of the national training course with a view to improving the delivery of similar future courses. The organization and running of the course was considered to be of a good level and it was believed that this was primarily due to the adequate preparations carried out by REMPEC as well as to the good support provided by the competent authorities of the host country. It was also noted that the participants were of a very good level and that this was due to the fact that practically all of the participants were involved in flag or port State ship inspections. Whilst it was generally felt that the outcome of the course was successful, following are some of the most salient suggestions which emerged from this internal ‘post-course’ evaluation:

- longer duration of the training course;
- possibility of providing participants with related IMO publications, most notably the latest edition of the Marpol 73/78 Convention;
- more classroom exercises;
- clear distinction between legal and technical aspects during the lectures;
- the use of more teaching aids such as, for example, the screening of a video or a DVD on a related topic;
- the importance of good organization of the shipboard inspection; and
- possibility of providing all participants with an electronic copy of all presentations delivered during the course.

CONCLUSION

31. The active participation of the participants and their feedback, as well as the feedback obtained from the lecturers, indicated that the main objectives of the national training course were achieved and that the course was a success. This was confirmed by the response obtained from the Evaluation Form. Comments and suggestions made by the participants through the Evaluation Forms as well as during the training course will assist REMPEC in planning future training activities, particularly in the field of prevention of pollution from ships.

ANNEX I

LIST OF PARTICIPANTS

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**NATIONAL TRAINING COURSE ON ANNEX I TO MARPOL 73/78
FOR SHIP INSPECTORS**

Istanbul, Turkey, 28 September – 01 October 2004

ANNEX II

PROGRAMME

DAY 1		TUESDAY, 28 SEPTEMBER 2004
10.00 – 10.30	Registration and Coffee	
10.30 – 11.00	Opening of the Course and Introduction	Mr. J. Pace (REMPEC) Undersecretariat for Maritime Affairs Representative
11.00 – 12.30	Introduction to Flag State and Port State Control	Mr. J. Pace (REMPEC)
12.30 – 14.00	<i>Lunch</i>	
14.00 – 15.00	Marine Pollution	Mr. K.J. Bolt (The Netherlands)
15.00 – 15.30	Introduction to Marpol 73/78	Mr. K.J. Bolt (The Netherlands)
15.30 – 16.00	<i>Coffee break</i>	
16.00 – 17.00	Introduction to Marpol 73/78 <i>continued</i>	Mr. K.J. Bolt (The Netherlands)
DAY 2		WEDNESDAY, 29 SEPTEMBER 2004
09.00 – 10.00	Overview of Annex I to Marpol 73/78	Mr. K.J. Bolt (The Netherlands)
10.00 – 10.30	Control of Oil Discharges from Machinery Spaces	Mr. J. Frederiksen (Denmark)
10.30 – 11.00	<i>Coffee break</i>	
11.00 – 12.00	Control of Oil Discharges from Machinery Spaces <i>continued</i>	Mr. J. Frederiksen (Denmark)
12.00 – 12.30	Control of Oil Discharges from Oil Tankers	Mr. J. Frederiksen (Denmark)
12.30 – 14.00	<i>Lunch</i>	
14.00 – 14.30	Control of Oil Discharges from Oil Tankers <i>continued</i>	Mr. J. Frederiksen (Denmark)

DAY 2 WEDNESDAY, 29 SEPTEMBER 2004

14.30 – 15.30	Documentation	Mr. K.J. Bolt (The Netherlands)
15.30 – 16.00	<i>Coffee break</i>	
16.00 – 17.00	Annex I Ship Inspection Procedures	Mr. J. Frederiksen (Denmark)

DAY 3 THURSDAY, 30 SEPTEMBER 2004

09.00 – 10.00	Annex I Ship Inspection Procedures <i>continued</i>	Mr. J. Frederiksen (Denmark)
10.00 – 10.30	Marpol 73/78 Table Top Exercise	Mr. J. Frederiksen (Denmark)
10.30 – 11.00	<i>Coffee break</i>	
11.00 – 12.00	Marpol 73/78 Table Top Exercise <i>continued</i>	Mr. J. Frederiksen (Denmark)
12.00 – 13.30	<i>Lunch</i>	
13.30 – 17.00	Shipboard Inspection on a Cargo Ship	Mr. J. Frederiksen (Denmark) Mr. K.J. Bolt (The Netherlands)

DAY 4 FRIDAY, 01 OCTOBER 2004

09.00 – 12.00	Shipboard Inspection on a Tanker	Mr. J. Frederiksen (Denmark) Mr. K.J. Bolt (The Netherlands)
12.30 – 14.00	<i>Lunch</i>	
14.00 – 15.30	Review of Shipboard Inspections and discussion	Mr. J. Frederiksen (Denmark) Mr. K.J. Bolt (The Netherlands) Mr. J. Pace (REMPEC)
15.30 – 16.00	<i>Coffee break</i>	
16.00 – 16.30	Closure of training course	Mr. J. Pace (REMPEC) Undersecretariat for Maritime Affairs Representative

ANNEX III

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ANNEX IV

**National Training Course on Annex I to MARPOL 73/78
For Ship Inspectors**

Istanbul, Turkey, 28 Sept – 1 Oct 2004

EVALUATION FORM

1. Did the course meet your expectations?

Beyond your expectations

More or less on par with your expectations

Below your expectations

2. Generally speaking, how do you judge the quality of the presentations?

	Very good	Good	Quite good	Not good enough
Presentations				
Illustrations				
Documents				
Video				

3. Did you acquire much new knowledge during this course?

Very much

Some

Not enough

4. Will the knowledge acquired during this course help you in your current work?

Very much

Enough

No

Other comments?

5. Was the shipboard inspection/s useful?

Very much

Enough

No

6. In your opinion, are there any other issues or subjects which the course should have covered?

7. Do you think that it was useful to meet persons from other national offices?

Yes

No

8. Generally speaking, are you satisfied with the course?

Very satisfied

Satisfied

Unsatisfied

9. Other comments?

ANNEX V

National Training Course on Annex I to MARPOL 73/78 For Ship Inspectors

Istanbul, Turkey, 28 Sept – 1 Oct 2004

EVALUATION RESULTS

1. Did the course meet your expectations?

Beyond your expectations	25%
More or less on par with your expectations	75%
Below your expectations	-

2. Generally speaking, how do you judge the quality of the presentations?

	Very good	Good	Quite good	Not good enough
Presentations	45%	55%	-	-
Illustrations	20%	70%	10%	-
Documents	20%	50%	25%	5%
Video	N/A	N/A	N/A	N/A

3. Did you acquire much new knowledge during this course?

Very much	20%
Some	80%
Not enough	-

4. Will the knowledge acquired during this course help you in your current work?

Very much	25%
Enough	75%
No	-
Other comments?	-

5. Was the shipboard inspection/s useful?

Very much	15%
Enough	80%
No	5%

6. In your opinion, are there any other issues or subjects which the course should have covered?

1. More detailed lectures on the technical requirements of Annex I to MARPOL 73/78;
2. Video illustration of shipboard inspections and more classroom exercises; if necessary, the duration of the course should be extended to five days.

7. Do you think that it was useful to meet persons from other national offices?

Yes	100%
No	-

8. Generally speaking, are you satisfied with the course?

Very satisfied	25%
Satisfied	75%
Unsatisfied	-

9. Other comments?

1. Course was useful and successful;
2. Follow up annex specific courses on the other Annexes of MARPOL 73/78 should be organized;
3. Training course should be longer.



**REGIONAL MARINE POLLUTION EMERGENCY RESPONSE CENTRE
FOR THE MEDITERRANEAN SEA
(REMPEC)**

CERTIFICATE

No.

This is to certify that

has attended the

**NATIONAL TRAINING COURSE
ON ANNEX I TO MARPOL 73/78 FOR SHIP INSPECTORS**

**Istanbul, Turkey
28 September – 1 October 2004**

organized within the framework of the

MEDITERRANEAN ACTION PLAN

by the

**REGIONAL MARINE POLLUTION EMERGENCY RESPONSE CENTRE
FOR THE MEDITERRANEAN SEA
(REMPEC)**

in co-operation with the

**PRIME MINISTRY
UNDERSECRETARIAT FOR MARITIME AFFAIRS
REPUBLIC OF TURKEY**

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